



# Application: Term-Time Dissertation Research Grants, 2016-17

**INTRODUCTION.** The Charles Warren Center, Harvard's research center for North American history, awards grants to Ph.D. candidates at Harvard working on topics in American history. To be funded, a student must have passed the general examination, must be undertaking a project centered in American history, and be using a historical methodology. The program includes a limited number of summer travel grants for dissertation research, term-time awards for dissertation completion (two semesters), and these research grants (one semester). For more information on the grants, including eligibility rules specific to each grant, consult the Center's website.

**WARREN CENTER TERM-TIME DISSERTATION RESEARCH GRANTS** are one-semester awards to enable sustained dissertation research free from teaching responsibilities in the fall or spring term. In the recent past, 6-8 grants have been awarded annually, to students G-6 or below during the award period. Grant provides a five-month stipend in an amount set annually by GSAS. The grant does not include tuition or fees for students through G-4 (when such charges are typically otherwise covered), but will cover such charges for G-5s and G-6s.

**OVERVIEW OF THE APPLICATION PROCEDURE, DEADLINE, AND AWARD PROCESS.** Complete the application form contained within this document and submit, with other necessary materials, to the Warren Center no later than **February 12, 2016**. A sub-committee of the Center's Administrative Committee will identify awardees and a waitlist. Decisions will be communicated by the Warren Center, in April. These grants may not be held concurrently with another for the same purpose. For complete instructions, carefully read all of this document. With questions, please consult Warren Center Administrative Director Arthur Patton-Hock (apattonh@fas).

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## WARREN CENTER TERM-TIME GRANT FOR DISSERTATION RESEARCH

**PURPOSE.** Warren Center term-time grants for dissertation research are semester-long awards available to Harvard Ph.D. candidates working on topics in American history. Their purpose is to enable sustained research free from teaching responsibilities in the fall or spring terms.

**DURATION OF AWARD.** One semester (September 2016 to January 2017, or February 2017 to June 2017). The awardee may determine the semester of receipt.

**NUMBER AND AMOUNT OF AWARDS.** In the recent past, the Warren Center has offered 6-8 term-time grants for research annually. The grant stipend is equivalent to the one-semester amount set for GSAS stipendiary support. Warren Center grants will also cover “tuition” charges (facilities fee and health insurance) for students not otherwise receiving such support.

### **ELIGIBILITY.**

1. The project must be centered in American history and the methodology must be historical.
2. Completion of all departmental requirements and an approved Ph.D. dissertation prospectus.
3. Warren Center term-time grants for dissertation research are available to students who will be G-6 or below during the award period.
4. A student may not hold this award for more than one semester of his or her graduate career.

### **TERMS AND CONDITIONS.**

1. Teaching concurrent with grant receipt is not permitted, except for the direction of one senior thesis.
2. Ordinarily, the grant may not be combined with grants from other sources (exceptions may be made for smaller awards, or for grants specifically for travel overseas). Awardees must inform the Center if they are offered alternate funding, and the Center will encourage acceptance of the alternate award, so that Warren Center alternates may be funded. In addition, term-time research grants awardees (from any source) may not hold a Warren Center summer travel grant in the summers before or after receipt of a term-time research grant.
3. Successful applicants must use the semester award in the year for which they applied.
4. Warren Center graduate grants are administered through the GSAS Financial Aid Office, which requires that all necessary financial statements and forms be on file before a check can be issued. For most, this will present no problem, but anyone not currently registered with the Financial Aid Office should contact the appropriate GSAS financial aid officer (Holyoke Center Third Floor).

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**APPLICATION PROCEDURES.** Applications must be submitted on **February 12, 2016** to the Warren Center (Emerson Hall, Fourth Floor). A complete application includes the items listed below. The Warren Center needs one copy only, the original.

- Warren Center Application Form (see below).
- Current resume, not to exceed two pages.
- Current transcript, which may be a grade report from my.harvard.edu.
- Statement of purpose (two to four pages, double-spaced) detailing the dissertation's conceptual scheme and describing the relevance of the proposed research plans to the thesis as a whole. You may also attach a bibliography identifying major primary and secondary sources. In crafting these submissions, keep in mind the many benefits of conciseness.
- One letter of recommendation from the dissertation adviser. Instruct the recommender to themselves send a letter to the Warren Center or email it directly to the CWC Coordinator, <@fas.harvard.edu>, by the deadline of 2/12/16. Or, the candidate should collect the letter and submit it along with the rest of their application. If the latter, the letter should be in a sealed envelope, with the recommender's signature across the seal.

**DEADLINE: February 12, 2016**

TERM-TIME GRANT FOR DISSERTATION RESEARCH  
APPLICATION FORM

Name: \_\_\_\_\_ G-year (current): \_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Dissertation title: \_\_\_\_\_

\_\_\_\_\_

Department: \_\_\_\_\_

Semester for which you are applying: \_\_\_\_ Fall Term \_\_\_\_ Spring Term \_\_\_\_ uncertain

Adviser: \_\_\_\_\_ E-mail: \_\_\_\_\_